



May 15, 2022

Dear Fellow Trusted Servant:

You are cordially invited to attend the 65th Pennsylvania Area Assembly from August 19-21, 2022. If this is your first time attending the PA Area Assembly, welcome! If you have attended before, welcome back. We have a lot of great things planned for you this year and look forward to seeing you in August. Thank you for your support and participation as we embark on gathering for our business meeting under one statewide group conscience!

Your Friend in Service,

Denise Purfield

Chair, PA Area Assembly

Important information:

Assembly Registration: <https://pa-al-anon.link/Assembly-Registration> (*Opens May 18, closes August 5*)

Location: Hilton Harrisburg, One North Second Street, Harrisburg, PA

Online Hotel Reservations: <https://pa-al-anon.link/Hilton-Hotel-Reservations> (*Closes July 22*)

Telephone Hotel Reservations: 717-233-6000 **Event:** PA A Assembly Mtg, and **Group Code:** AREA22

There are *three* steps to complete in order to attend the PA Assembly: (1) **registration** – starting May 18, on-line is the *preferred* method (website above) or mail in (form enclosed) **by Friday, August 5**, (2) **payment** on-line via PayPal or mail check **by Friday, August 5**, and (3) **hotel reservation** by using the online link <https://pa-al-anon.link/Hilton-Hotel-Reservations> or by calling the number **by Friday, July 22**.

If you are not using the direct Hotel on-line booking link, please contact the hotel directly **before Friday, July 22, 2022**, and identify yourself as with the **PA A Assembly (Group Code AREA22)** to get our discounted rate. The discounted rate is not guaranteed if all the blocked rooms are reserved. Make your reservation early. **After the deadline, the regular hotel rate may apply.**

Prices are per room per night so please find a roommate (ask your District Representative for assistance, if needed). Up to four people may stay in one room if you want to reduce your group's cost. Check-in is 3:00 pm.

One night: \$131 + 11% tax and other service fees

Two nights: \$262 + 11% tax and other service fees

☞ **Room Payment:** The hotel does not accept personal checks. Cash or credit card is required.

- **Cash payments:** If you are paying by cash, you will be required to pay in full at check-in. Additionally, a \$25 deposit for incidental expenses (refunded at check-out) will be requested.
- **Debit card users:** A hold may be placed on your account for some time after you have paid. Please ask the hotel about their debit card policy.

- **Early Check-Out Fee:** An additional fee of \$50 will be charged to any guest who checks out before their stated departure.
- **Cancellation Charge:** If you make a hotel reservation and cannot attend, please find someone to take your place or cancel; otherwise, you will be responsible for the cost.
- ☞ **Directions to the Parking Garage:** From North Second Street, make a right onto Market Street, then first left onto N. Court Street will lead you to the Hilton Parking garage. If no spaces are available, additional parking is one block away at the Walnut Street Garage (please inform the Hilton front desk at check-in to receive the contracted rate).
- ☞ **Hotel Parking:** If you are not an overnight guest at the hotel, you will need to get your parking ticket validated in the gift shop or front desk to get our special \$5 daily parking rate / 8 hr day. Parking per car over 8 hrs (or) per night: \$10 (Please carpool to help reduce your group's costs for parking/gas/tolls.)
- ☞ **Meal plan:** We encourage you to select a meal plan option so you can enjoy fellowship with Al-Anon members from across the state and help us keep the business meeting on schedule.
- ☞ **Alateens:** Alateen group sponsors or AMIAS must bring a completed permission slip for each Alateen member. The permission slip must be sent via email to the Area Alateen Coordinator, Debby M., at alateen@pa-al-anon.org by August 19. AMIAS must show a copy of the permission slip when registering the Alateen member. Note: Rooms will be blocked together with Alateens in rooms and AMIAS in nearby/adjoining rooms. Alateens may room with a custodial parent/guardian. An AMIAS cannot share a room with an Alateen under any circumstances.
- ☞ **Air-conditioning:** The PA Assembly meeting rooms are air-conditioned and at times may feel chilly; dressing in layers is recommended.
- ☞ **Business meeting:** Please be prepared to attend the entire weekend and be present in the meeting rooms while in session. It is important to attend all sessions in order to fulfill your commitment to your home group as the group representative.
- ☞ **WSO Speaker:** Sarah S., WSO Director of Programs, will be our guest speaker on Saturday at 7:30 pm.
- ☞ **Workshops:** Friday at 7:00 pm and 8:15 pm, plus a special presentation by Lori, our Delegate, and Sarah S, our WSO guest, on Saturday afternoon.
- ☞ **Spiritual Speaker:** There will be a spiritual speaker on Sunday morning.
- ☞ **Al-Anon Meetings:** Friday evening at 9:30pm, Saturday evening at 9pm, and Sunday morning at 7:00 am. There will also be an open Alateen meeting on Saturday evening at 9:00 pm.
- ☞ **Service Manual:** Please bring your service manual.
- ☞ **Timely Topics:** Bring your questions for Lori Follet, Delegate, to answer.
- ☞ **No perfume/scented after-shave:** for people with sensitive allergies.
- ☞ **Group reimbursement:** Save receipts for travel meals, gas, and tolls to submit to your groups for reimbursement. Fill your gas tank at home and refill in Harrisburg (the group should double the amounts to cover the round trip). Here's a link to find gas stations in Harrisburg: <https://pa-al-anon.link/Gas-Stations-Near-Hilton>
- ☞ **Questions:** Please contact your District Rep or Ralph Hueske, Alternate Delegate, at 484-706-0159 or email alt.delegate61@pa-al-anon.org if you have any questions.

Thank you for your service. See you in August!

Smartphone users: Point your smartphone camera at one of the following images to open the link:



Assembly Registration



Hotel Reservation



**Online Service
Manual**



Gas Stations near Hilton

65th PENNSYLVANIA AREA ASSEMBLY AGENDA
August 19-21, 2022
Harrisburg Hilton
Panel 61: Embracing the Future in Unity and Courage
Abrazar el Futuro en Unidad y Valor

Friday, August 19, 2022

- 4:00 – 10:00 p.m. - Registration
7:00 – 8:00 p.m. – Workshops – Choose One
1. Workshop I
 2. Workshop II
 3. Workshop III
- 8:15 – 9:15 p.m. – Workshops – Choose One
1. Workshop I
 2. Workshop II
 3. Workshop III
- 9:30 – 10:30 p.m. – Al-Anon Meeting
9:30 – 10:30 p.m. – Alateen Meeting

Saturday, August 20, 2022

- 7:00 – 8:30 a.m. – Breakfast
7:00 – 8:30 a.m. – Final Registration
7:00 – 8:30 a.m. – **Sign-in – GRs must be signed in by 8:30 to be registered to vote**
8:30 – 9:00 a.m. – Secretary prepares final count of voting GRs
9:00 a.m. – Assembly Begins – Denise P.
- Serenity Prayer
 - Steps, Traditions, Concepts and Warranties
 - Welcome and Introductions
 - DR Roll Call of Districts
 - Orientation to Assembly
 - Meeting Logistics
 - Announcements
 - Secretary's Report – Kay C.
 - Final Count and Substantial Unanimity
 - Highlights of the 2021 Assembly Minutes
 - Motion and Vote to Accept the 2021 Assembly Minutes
 - Treasurer's Report – Maryann W.
 - 2021 Year-End Report
 - 2022 Year-to-Date Report
 - 2023 Proposed Financial Plan (Budget)
- 10:30 a.m. – Break (15 Minutes)
10:45 a.m. – Meeting Resumes
- Delegate's Report – 2022 World Service Conference – Lori F.
 - Permanent Electronic Meetings becoming Al-Anon Family Groups Presentation – Area Electronic Group Work Group (AEGWG) – Lori F.
- 12:00 – 1:15 p.m. – Lunch Break
1:15 p.m. – Meeting Resumes
- Alternate Delegate's Report – Ralph H.
 - Alateen Presentation – Denise P./Debby M./Railyn M.
 - Committee Reports

- Alateen Coordinator – Debby M.
 - Archives Coordinator – Kathy M.
 - Group Records Coordinator – Marge B.
 - Tech Coordinator – Ming H.
 - Guidelines for Permanent Electronic Groups in the PA Service Structure – Denise P.
- 2:45 p.m. – Break (15 Minutes)
- 3:00 p.m. – Meeting Resumes
- Special Presentation – Sarah S. and Lori F.
- 4:00 p.m. – Break (15 Minutes)
- 4:15 p.m. – Meeting Resumes
- Committee Reports Continued
 - Finance Committee – Ed M.
 - Public Outreach Coordinator – Katie B.
 - Website Coordinator – Ruth H.
 - AA Liaison – Mary K.
 - Literature/Forum Coordinator – Ellen C.
 - PA Al-Anon Convention Report – Ellen C.
 - AISDV Liaison Report – Debra M.
 - AIS Pittsburgh Liaison Report – Rosemary T.
 - Timely Topics – Lori F.
- 6:00 – 7:30 p.m. – Dinner Break
- 7:30 – 8:30 p.m. - WSO Speaker: Sarah S., Director of Programs
- 9:00 p.m. – Al-Anon Meeting
- 9:00 p.m. – Open Alateen Meeting

Sunday, August 21, 2022

- 7:00 – 8:00 a.m. – Al-Anon Meeting with Alateen Participation
- 7:00 – 8:30 a.m. – Breakfast
- 9:00 a.m. – Meeting Begins
- Serenity Prayer
 - Steps, Traditions, Concepts and Warranties
 - DR Roll Call of Districts
 - Secretary will report final count and substantial unanimity
 - Meeting Logistics – Denise P.
 - Recommendation #1: Approval of the Alateen Area Safety and Behavioral Requirements (ASBR) and Mandated Reporter Training - Motion and Vote
- 10:00 a.m. – Break – Check out of Hotel Rooms
- 10:15 a.m. – Meeting Resumes
- Recommendation #2: To Permit Permanent Electronic Groups in the PA Service Structure – Motion and Vote
 - Recommendation #3: Approval of the Guidelines for Permanent Electronic Groups in the PA Service Structure – Motion and Vote
 - Unfinished Business from Saturday
 - Treasurer’s Report
 - 2021 Year-End Report – Motion and Vote
 - 2022 Year-to-Date Report – Motion and Vote
 - 2023 Proposed Financial Plan – Motion and Vote
 - Timely Topics – Lori F.
 - Spiritual Speaker
- 12:15 p.m. – Closing with Serenity Prayer and Al-Anon Declaration

65th Pennsylvania Area Assembly, August 19-21, 2022 Registration Form

Please only use this form if you do not have internet. On-line registration is encouraged and greatly appreciated at <https://pa-al-anon.link/Assembly-Registration>.
Payment may be made via PayPal online or by check. See address below.

**Hotel Reservation Deadline for discounted rate: Friday, July 22, 2022. Reserve earlier please.
Please call the Hilton directly 717-233-6000 and mention PA A Assembly (Group Code AREA22).**

Registration Deadline to attend Assembly: Friday, August 5, 2022

Please print:

Did you register on-line? (Y/N) _____

District #: _____

Name: _____ Preferred Name on Badge _____

Address: _____

Group Name: _____ WSO# (if known): _____

Telephone: _____ Email address: _____

Emergency Contact Name/Relationship/Phone: _____

Do you have a roommate? (Y/N) _____ If no, are you willing to have a roommate, if needed? (Y/N) _____

Roommate's Name (Alateen only): _____

Position (check one): Group Rep Guest

Registration Plan Options: We encourage you to select a meal plan option so you can enjoy the fellowship & help keep the business meeting on schedule. Also, meal plan purchases help us cover the cost of the meeting rooms. **Registrations are transferable, but not refundable after Friday, August 12, 2022.**

___ 4 meals (B, L, D buffets on Saturday and B buffet on Sunday) includes registration fee: \$110

___ 3 meals (B, L, D on Saturday or L, D on Saturday, and B on Sunday) includes registration fee: \$85

___ 2 meals (L, D on Saturday only) includes registration fee: \$65

___ no meals/registration only: \$25 (no walk-ins please)

Dietary restrictions : gluten-free diabetic non-dairy vegetarian peanut-free vegan

You may ask a server directly for any other requests but please know that the Hilton may not be able to accommodate all dietary requests.

Each attendee will receive *one complimentary* Assembly Information folder at registration.

Extra Assembly folders available for \$5 each – *pre-order only*

Please include \$5 per additional folder requested: _____ # of extra folders

We prefer everyone to register on-line; but, if you prefer not to pay on-line, you can still register on-line and send payment in the mail. Please mail this form with a check **payable to PA A Assembly** for the amount of the Meal or Registration only Plan selected plus any *extra* Assembly folders to:

PENNSYLVANIA AREA ASSEMBLY, PO BOX 6159, WYOMISSING, PA 19610-0159

If you have any questions, please contact your District Representative or Ralph Hueske, Alternate Delegate at 484-706-0159 or email alt.delegate61@pa-al-anon.org. Thank you and see you in August!